

MISSOURI S&T syllabus

Semester/Year

Instructor Information

Instructor	Name
Office	
Office Hours	
Phone	
E-mail	

Course Information

Course Name	
Course ID & Section	
Credit Hours	
Semester/Year	
Location	Meeting day, time and location
Course Structure	Blended/Online/F2F/Web Enhanced?

Course Description

Include **course description** and **prerequisites**

Course Goals (3-5 student outcomes at the conclusion of the course)

What will your students take away from the course - even 5 years after the course ended?

1. outcome
2. outcome
3. outcome

Course Materials

- Supplies
- Textbook/ebook/Subscription
- Other resources: software, tools, equipment, kit

- Supplemental material

Course Policies

- Attendance Expectations
- Participation Expectations
- Classroom Expectations
- Other “pet peeves”
- Assignment Expectations (due dates, missing work, make-ups, extra credit)

Course Schedule

Students appreciate a schedule of when assignments are due and when topics will be taught.

Grading Policies

Add your evaluation and grading policies here. You may also choose to keep a table below that best fits your grading scale. How will students hand in work? Online or paper? What is your policy on late work?

Grading Scale Information (graded assignments and/or weighted grades)

Letter Grade	Points
A	90 – 100 points
B	80 – 89 points
C	70 – 79 points
D	60 – 69 points
F	59 and below

Assignment	Percentage of Grade
Assignment 1	0%
Assignment 2	0%
Assignment 3	0%
Assignment 4	0%
Total	100%

Institutional Policies & Student Information

Student Honor Code and Academic Integrity



Academic integrity is important to Missouri S&T and to future employers. Missouri S&T's Honor Code was developed and endorsed by the Missouri S&T Student Council. The Honor Code can be found at <http://stuco.mst.edu/honor-code>. Please read the Honor code and its emphasis on HONESTY and RESPECT.

The Student Academic Regulations handbook (pg 23) describes the student standard of conduct relative to the University of Missouri System's Collected Rules and Regulations section 200.010, and offers descriptions of academic dishonesty including cheating, plagiarism or sabotage (<http://registrar.mst.edu/academicregs/index.html>).

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this course and your use only. All copyright materials are credited to the copyright holder.

Disability Statement



It is the policy and practice of Missouri University of Science and Technology to promote inclusive learning environments. If you have a documented disability you may be eligible for reasonable accommodations in compliance with university policy, the Americans with Disabilities Act of 1990, the Americans with Disabilities Amendment Act (ADAAA) of 2008, and Section 504 of the Rehabilitation Act of 1973. Please note, students are not encouraged to negotiate accommodations directly with professors. To request accommodations or assistance, please self-identify with Disability Support Services (DSS), 203 Norwood Hall. For more information or to register for services, contact DSS at (573) 341-6655, <http://dss.mst.edu/> or by email at dss@mst.edu.

S&T Connect



S&T Connect (Starfish) is found in Canvas at <http://canvas.mst.edu>. It provides an enhanced system that allows students to request appointments with their instructors and advisors via the S&T Connect calendar, which syncs with the faculty or staff member's Outlook Exchange calendar. S&T Connect will also facilitate better communication overall to help build student academic success and increase student retention. S&T Connect Early Alert has replaced the Academic Alert system used by Missouri S&T. Contact Rachel Morris at rachelm@mst.edu or 341-7600 for questions.

LEAD Learning Assistance



The Learning Enhancement Across Disciplines Program (LEAD) sponsors free learning assistance in a wide range of courses for students who wish to increase their understanding, improve their skills, and validate their mastery of concepts and content in order to achieve their full potential. LEAD assistance starts no later than the third week of classes. Check the schedule at <http://lead.mst.edu/assist> , using zoom buttons to enlarge the view. Look to see what courses you are taking have collaborative LEAD learning centers (bottom half of schedule) and/or Individualized LEAD tutoring (top half of the schedule). For more information, contact the LEAD office at 341-7276 or email lead@mst.edu.

The Burns & McDonnell Student Success Center



The Student Success Center is a centralized location designed for students to visit and feel comfortable about utilizing the campus resources available. The Student Success Center was developed as a campus wide initiative to foster a sense of responsibility and self-directedness to all S&T students by providing peer mentors, caring staff, and approachable faculty and administrators who are student centered and supportive of student success. Visit the B&MSSC at 198 Toomey Hall; 573-341-7596; success@mst.edu; facebook: www.facebook.com/SandTssc; web: <http://studentsuccess.mst.edu>.

Title IX



Missouri University of Science and Technology is committed to the safety and well-being of all members of its community. US Federal Law Title IX states that no member of the university community shall, on the basis of sex, be excluded from participation in, or be denied benefits of, or be subjected to discrimination under any education program or activity. Furthermore, in accordance with Title IX guidelines from the US Office of Civil Rights, Missouri S&T requires that all faculty and staff members report, to the Missouri S&T Title IX Coordinator, any notice of sexual harassment, abuse, and/or violence (including personal relational abuse, relational/domestic violence, and stalking) disclosed through communication including but not limited to direct conversation, email, social media, classroom papers and homework exercises.

Missouri S&T's Title IX Coordinator is Interim Chief Diversity Officer is Neil Outar. Contact him directly (naoutar@mst.edu (573) 341-6038; Temporary Facility A-1200, 1200 N. Pine St) to report Title IX violations. To learn more about Title IX resources and reporting options (confidential and non-confidential) available to Missouri S&T students, staff, and faculty, please visit <http://titleix.mst.edu>.

Classroom Egress Maps



Please note where the classroom emergency exits are located. Please familiarize yourselves with the classroom egress maps posted online at

<http://designconstruction.mst.edu/floorplan>.