



Center for Advancing Faculty Excellence

Special Opportunity Fund

Discretionary funding is available for specific faculty professional development purposes related to teaching and research. If your need cannot be met by the professional development travel grant, educational research mini-grant, or grant to publish results from past educational research projects, you may submit your request for professional development funding by filling out this form and submitting it to cafe@mst.edu. Please note that CAFE provides funding for travel through the early career professional development travel grant. In general, the special opportunity fund is not envisioned to support faculty travel. However, compelling requests of up to \$1,000 will be considered. In those instances, matching funds will be required.

If your request is funded, a one-page report is required after use of funds to describe the extent to which the objectives were achieved.

Date: _____

Name(s): _____

Department: _____

Total amount needed: _____ Total amount requested from CAFE: _____

Match amount and source: _____

Explanation of need: _____

Objectives: (how will it benefit you, your department...)

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____