



## Office of the Registrar

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### Important Information

- Final Exams – Final exam schedules are approved and published a semester in advance. <https://registrar.mst.edu/finalexams/>
- Academic Dates and Deadlines – this provides information for the semester including all important dates, deadlines and refund information. <https://registrar.mst.edu/calendars/>
- Class Scheduling – This link provides all information regarding campus “Schedule Change Policy”, Standard Meeting Pattern Rules, Scheduling information and CLSS Renumbering information. <https://registrar.mst.edu/faculty/classcheduling/>
- Faculty Training Guide: <https://registrar.mst.edu/psinfo/facultytraining/>
  - Entering Grades
  - Online Grade Change
  - How to Issue Permission Numbers
  - PERC (Post-Enrollment Requisite Checking)
  - Removing an advising hold
  - Using Schedule Planner
- Refund Policy: <https://registrar.mst.edu/refund/>
- Electronic Add/Drop Process: <https://registrar.mst.edu/classofferings/electronicadddrop/>
- Curriculum Committee Deadlines <https://registrar.mst.edu/currcom/deadlines/>
- FERPA links and information <https://registrar.mst.edu/ferpa/>
- Student Academic Regulations <https://registrar.mst.edu/academicregs/>
- Approved Current Catalog <http://catalog.mst.edu/>