Educational Research Mini-Grant Program
Call for Proposals
Letter of Intent due March 1, 2019 / Proposal due May 20, 2019

Purpose: The purpose of the educational research mini-grant program is to provide funding for instructors to explore specific research questions about teaching and student learning, in order to promote a culture of the scholarship of teaching and learning.

Eligibility: All full-time faculty, full–time staff, and department chairs with teaching duties may apply. Team projects across disciplines are encouraged.

Funding: Awards will be up to $5,000 for an individual project, and up to $8,000 for an interdisciplinary team project. Funds may be used for summer support, materials and supplies, printing, TA or GTA support, release time and/or project-related travel expenses. Any salary and wages of personnel need to have the appropriate fringe benefit added. One-half of the funding will be available when awards are announced on June 1, 2019. One quarter of the funding will be available once an update is provided to the committee at the end of the fall semester 2019. The remaining quarter of the funding will be released after the final report is submitted January 2, 2021. Contact the CAFE office at cafe@mst.edu if this is problematic for the implementation of your project.

Proposal Process: Projects must address a specific research question that has the potential to address one or more of the following (at the course, department, college or university level):

- Improve attainment of student learning outcomes
- Improve access and success for underrepresented students
- Improve student engagement, retention, and/or persistence
- Promote strategies for equity and inclusion
- Enhance student professional development
- Increase faculty-student interaction
- Promote collaborative, experiential, technology-enhanced or active learning strategies

Results should be measurable, either through quantitative or qualitative methods. Projects should be completed within three semesters. A list of previously funded topics can be found at https://cafe.mst.edu/fundingprograms/educationalresearchmini-grant/. Assistance for developing educational research proposals is available from the CAFE office up to the proposal submission date.

Letter of Intent: A letter of intent containing your research question and a brief abstract is due to cafe@mst.edu by March 1, 2019.
Proposal Outline:
A full proposal, containing the following, is due to cafe@mst.edu by May 20, 2019:
- Cover sheet (name, title, department, phone/email, project title, date, signature of department chair)
- Research Question
- Purpose/Objectives for project, including a literature review
- Methodology & Timeline (to be completed by Dec 2020)
- Evaluation plan
- Budget with justification
- Deliverables and dissemination plan

A proposal template is available at cafe.mst.edu under “Funding.” The proposals will be reviewed by members of the CERTI advisory committee, and awards will be announced June 1, 2019.

Additional Information:
Awardees must receive IRB approval within one month of proposal acceptance. For more information on IRB approval, visit irb.mst.edu or contact Dr. Kathryn Northcut at irb@mst.edu. Awardees are required to present their findings at the March 2020 Teaching and Learning with Technology Conference.

Timeline:
- March 1, 2019 – Letter of intent due to cafe@mst.edu
- May 20, 2019 – Full proposal due to cafe@mst.edu
- June 1, 2019 – Committee decisions announced and 50% of funding released to awardees
- December 2019 – Awardee provides update to CAFE and one quarter funding released
- March 2020 - Awardees present at the Missouri S&T Teaching and Learning with Technology Conference
- January 2, 2021 – Final report due to cafe@mst.edu. Final quarter funding released

Final report: The final report should include:
- Cover sheet
- Abstract & Research Question
- Purpose of Project
- Methodology
- Results
- Conclusion, Future Implications, & Plans for Further Dissemination
- Reflection on whether/to what extent the project has impacted your teaching and/or student learning