

<p style="text-align: center;">Missouri S&T Faculty Achievement Award Form and Criteria for Nomination and Selection</p>

Description

The Faculty Achievement Award recognizes non-tenure track faculty who have demonstrated sustained excellence in teaching, research or service, or a combination thereof. The nomination and selection of individuals for this award shall be based on the nominee's contributions to the university and/or to the individual's profession in one or more of these mission areas.

Number of awards and award amount

There will be up to six \$1,000 awards per year.

Who is eligible to be nominated?

All benefit-eligible (0.75 FTE) non-tenure track faculty may be nominated, except recipients of the Missouri S&T Faculty Achievement Award from the previous year. Those librarians and coaches who are classified as faculty are included in this group.

Who may nominate?

Candidates may be nominated by faculty, administrators, staff or students. Nominations from department chairs are encouraged.

Selection committee

- 1 Curators' Professor (2-year term)
- 1 Curators' Teaching Professor (2-year term)
- 1 Vice Provost and Dean from each college
- 2 awardees from the previous year

Terms of the Curators' Professor and the Curators' Teaching Professor will be staggered.

Timeline for awards

- Call for nominations: mid-June
- Nomination deadline: Sept. 5, 2018
- Decision by the selection committee: mid-October
- Awardees notified by: Nov. 7, 2018

Presentation of award

The award will be presented to the successful candidates at the annual Faculty Awards Banquet to be held Dec. 4, 2018.

Submission format

One electronic copy (single pdf file) submitted to the Center for Advancing Faculty Excellence (email to cafe@mst.edu or mail to 207 Norwood Hall).

**2018 FACULTY ACHIEVEMENT
AWARD NOMINATION FORM**

Name _____

Title _____

Department _____

Date Joined Missouri S&T _____

If nominee has received the Faculty Achievement Award previously, indicate most recent academic year in which awarded: _____

The criterion for the Faculty Achievement Award is sustained excellence in categories of teaching or research or service. Accomplishments and contributions in more than one area may be included in the nomination. Contributions over the past five years may be reported, except that contributions reported in this application may not have been included in a previous successful application for this award.

The nomination packet shall include:

1. The information requested on this cover sheet.
2. A letter of support from the nominator. Limit: 2 pages.
3. A statement from the nominee providing additional or clarifying information to strengthen the nomination. Limit: 1,000 words.
4. A CV of 5 pages or less. Service activities that are formally defined as part of the nominee's position or assigned duties should be noted.
5. Optional: One additional letter of support. Limit: 2 pages.

Materials utilizing font size smaller than 10 point will not be accepted.

Nominee's statement regarding guidelines

I understand that if the page limit on my CV or the word limit on my statement is exceeded, this nomination will be returned without consideration.

Signature of nominee _____

Signature of nominator _____

Acknowledgment of chair or supervisor

I acknowledge that this faculty member from my department is being nominated for the Faculty Achievement Award.

Signature of chair (if not the nominator) _____

Please submit nomination packets to the Center for Advancing Faculty Excellence.